SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE D.H. PORA

GOVERNMENT DEGREE COLLEGE BONGAM, DAMHAL HANJIPORA
192233
www.gdcdhpora.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College D.H. Pora is a premier institution of higher learning in the Noorabad Constituency of district Kulgam Kashmir (J&K UT). It is an affiliate college of the University of Kashmir, Srinagar. It was established on **June 29, 2011**. Initially functioning from a secondary school building in D.H. Pora, the college shifted to the present (main) campus in 2015. Its location is rural but is accessible to whole area of Noorabad constituency. The spatial spread of the various buildings of the college over some 109 Kanals of land is very meticulous which foregrounds its grandeur. The college is a co-education college. At present, the college offers courses in Arts and Commerce streams only, with subjects like General English, English Literature, Functional English, Urdu, Mathematics, History, Political Science, Sociology, Education, Kashmiri, Economics, Environmental Science, Computer Applications, Islamic Studies and B.Com. All these programmes are **100 % CBCS** courses. In order to keep pace with the modern times and adopting innovative methods of teaching learning, the college has installed smart boards in most of its classrooms. The college has a state-of-the-art Gymnasium, conference hall, dispensary, browsing center and a girl's common room at its disposal.

The college accommodates an **IGNOU Study Centre (30027)** which caters to the distance education demands of the students of the whole area.

Vision

The institution envisages to become a Centre of Excellence with pioneering, career-oriented academic programs in an encouraging and stimulating environment, for the intellectual and ethical growth of a diverse student community, with an untiring commitment and precision to excellence in education, sensitivity to students, and to the spirit of community.

Mission

- To create a transformative educational institution with all-encompassing career-oriented and innovative educational initiatives.
- To provide students with a transformative educational experience that emphasizes deep disciplinary knowledge, problem solving, leadership, communication, and interpersonal skills, as well as personal health and well-being.
- To enrich the graduates with technical dexterity and competence, with which they can excel and outshine in their respective fields.
- To augment graduates with a strong educational foundation in mastering tomorrow's challenges by partnering with businesses, governments and societies.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Staff: The College has a team of young and energetic faculty members with strong Academic and Research Background.

Community: Most of the community around the institution is categorized as "reserved" because of its secluded location in the valley. Given the economic potential of the student population of the entire catchment, it becomes very difficult for them to go to other places for their higher studies. Hence preferring our college for their higher education. The college cater to the needs of diversity of students belonging to SC/ST/OBC/EWS and non-creamy layer of students and has played a significant role in providing equal opportunities to them by providing the required guidance and counselling.

Environmental sustainability: The College has all the potential to work for environmental sustainability which is actually a policy matter of our institute. Therfore, the college has been declared as no-plastic waste/no-polyethene campus.

ICT Technology: The College has around 70% ICT enabled classrooms. There is a well-established computer laboratory and Browsing centre with more than 30 computers in place. Quality infrastructure with latest electronic gadgets, smart and interactive LFD's for effective teaching and learning is installed in all the classrooms of the college.

Facilities: Fully upgraded state-of-art gymnasium, both for male and female students.

Tools: The College has brush cutters, vacuum cleaners, irrigation motors and agricultural tools for gardening and ground maintenance. Color coded dust bins are in place everywhere.

Canteen: the college has a well maintained, properly electrified separate canteen block. Open on all days, it has a proper washroom facility and drinking water facility.

Library: The college library is fully automated (RFID based) housing around 12,000 books, and 2200 e-books.

Reading Room: the library houses a reading room and carrier corner that facilitates students to peruse the vast material that helps students to prepare for the competitive examination.

Solar Power: In a gradual switch from conventional to non-conventional energy, almost all the buildings of the college are powered by solar energy.

Digitization: in a gradual progression towards e-governance and automation, most of the aspects of college administration, admission, examination, evaluation is digitized.

The college has assured financial support under RUSA.

Institutional Weakness

1. Limited subject diversity compared to the wide choice of possibilities in the field of education e.g., lack of science stream in the college, technical and non-vocational courses.
2. Lack of campus placement due to non-availability of corporate sector in the region.
3. Deficiency of professional staff in the library.
4. Lack of proper student-teacher ratio thereby making it difficult to address the individual problems of

every student.

5. Lack of a proper independent all-weather approach road.
6. Lack of hostel facilities for both boys and girls.
7. Lack of properly developed outdoor and indoor sports stadium facilities.
8. Due to the non-autonomous nature, the college cannot implement various academic programmes on its own.
9. Dearth of permanent staff in the college.

Institutional Opportunity

1. Because of the proximity to the institution, any facility that increases the employment choices for students would be eagerly sought after by the residents of the catchment area.

2. The area's abundance of horticulture makes it an ideal location for a college to begin teaching horticulture-related courses.

3. There is a huge opportunity to start some technical courses that could increase the entrepreneurial skill development of the students.

4. With 109 kanals of available land, we have the possibility to build a school that can compete with the best in the country.

5. The college's perennial stream provides us with a wealth of opportunity to begin fisheries-related courses that might enhance the employability of students.

6. Because of the area we have available, we can begin the vermicompost production process and boost revenue for the college.

7. We have a boundless opportunity to develop a botanical garden that can allow us to cultivate traditional medicinal plants and introduce skill-based courses related to medicinal plant cultivation, apiculture and sericulture.

8. Introduction of science subject and skill-based courses in the college

9. Increasing the number of books in the library and upgradation of digital and technical infrastructure of the college

10. Enhancing the sports infrastructure of the college so as to lure more and more students of the area.

Institutional Challenge

1. As a result of the college's remote location, we believe that a genuine academic-industrial nexus cannot be established.

2. Failing to meet the expectations of the stakeholders is seen as another major challenge.

3. Non-availability of science stream in the college

4. Non-availability of permanent faculty in the approved subjects

5. Limited internet connectivity in the college

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government Degree College, D.H. Pora is an affiliate college of the University of Kashmir, Srinagar. The latter frames the curriculum taking on board the faculty of the college in its Board of Studies meetings wherein the curriculum is framed and discussed. The faculty from the college having grassroots level experience of how the curriculum is administered at the classroom level, participate in such meetings and offer valid suggestions to be incorporated in the curriculum development. Since most of the faculty members have had their education from the University of Kashmir, Srinagar and have been meticulous students/researchers in their respective departments, their suggestions are well taken and the syllabi are framed keeping their demands/interests in consideration. The prescribed syllabi are implemented in the college in letter and spirit with the convener timetable committee outlining how many classes should run a day and at what time of the day. Each lecture is given 40 minutes time and every teacher undertakes a minimum of 16 hours of teaching a week throughout the academic session. The Principal oversees that the syllabus is covered within the stipulated time and the students' grievances (if any) with regard to syllabus completion or its lack thereof are redressed in an amicable manner in consultation with the Academic Affairs Committee. The Institution provides and has good facility of ICT tools like projectors, Wi-Fi facility, an enriched fully automated library and smart boards for effective delivery of the curriculum. The students use the support process system such as unit test, periodical class test, assignments and participation in lectures/ tutorial classes, and exhibition to enrich their understanding of the different subjects.

Teaching-learning and Evaluation

The college has clearly defined learning objectives. The institution's vision and mission emphasize promoting value education through motivated trained faculty to prepare students to face the global challenges. For improving learning experiences, the institution employs student-centered methods such as experimental learning, participatory learning, and problem-solving methodologies. The teachers work hard to use innovative methods so that the students' learning process is as free-flowing as possible and the methodology they use is conducive to learning. The faculty uses innovative teaching-learning methodologies such as short lectures, the use of a smart board, power point presentations, the display of innovative videos, and problem-based learning (PBL) for the betterment of the student community. Through effective teaching-learning experiences, the criterion serves students of various backgrounds and abilities. After admission, the institution assesses students' learning levels and organizes special programs for advanced and slow learners. Personality development tests are also administered to these students in order to motivate and inspire them to work harder. Such methods boost these students' confidence, improve their performance, and ensure their academic growth. Aside from that, students' confidence levels are increased by engaging them in class activities, social activities, and the development of social skills. The institute ensures that evaluation occurs through periodic class tests and quiz

programs, as well as semester exams administered by the University. All aspects of evaluation and examination are transparent, time-bound, and efficient.

Research, Innovations and Extension

The faculty members of the college hold research degrees like M. Phil and Ph.D and are actively involved in research pursuits at the individual level. Many of them have qualified NET, JRF and SET exams. The college has a research committee in place, to instill research aptitude/attitude, both among teachers and students. Despite being an undergraduate arts and commerce college, which leaves less scope for student research as it is not part of the curriculum, still the faculty deems it important to instill this spirit among the students at the very outset so that in future they turn up as bright researchers. To this effect they are encouraged to write essays, poems, novels, short-stories and research papers for the annual college magazine *Noorabad*. The institution encourages the faculty members to publish their research work but is not able to provide any financial incentives for the same. In the last five years, the faculty members have published many research papers in various reputed, referred and high impacted international and national research journals with good impact factors. The faculty member has also published 14 book chapters and 10 books with some reputable scholarly publishing houses like Elsevier, Springer Nature, Apple Academic Press, Taylor & Francis. In 2022 one of the faculty members published 4 books on different themes of vital importance**.** Principal of the college in a function organized by IQAC and Debates and Seminars committee felicitated the author for his feat.

The college doesn't have any innovation and incubation centers. Still, the same is not hindering us from encouraging the students to undertake the innovative ideas that could be converted into prototypes. We continuously update our students regarding the financial and technical partnering services available within our framework to get the ideas materialized.

In case of extension, we are organizing different programs under different schemes like NSS, NCC and other schemes initiated by the government from time to time. Further, our faculty members have acted and are continuously working as resource person in different programs organized by multiple UT level and national level institutions.

Infrastructure and Learning Resources

Govt. Degree College D. H. Pora has constantly endeavored to provide quality education and ensure all round development of the students. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching-learning and comprehensive development of students.

The Academic block is a two story impressive building with a total area of 11350 sq. feet. It has 6 ICT enabled classrooms, one traditional classroom. Further, it houses a Computer lab, Gymnasium, Psychology Lab., Browsing Center, Dispensary, Girl's Common Room, Departmental Rooms and separate Washroom facility for boys and girls. The computer lab and browsing center with an availability 25 and 15 computer systems respectively, is supported by a 20 Mbps internet lease line to support the practical sessions. The college currently has 59 computer systems. Additionally the college has a two class room pre-fabricated hut to strengthening the academic discourse.

The well-stocked College Library has a separate building, with a build-up area of 2050 sq feet. It has three small chambers and a large hall that houses the reading room and the career corner. At present, it has a

collection of eleven thousand two hundred and forty six books on different disciplines. The Wi-Fi enabled reading room has a seating capacity of 30 users, with an availability of 20 Mbps internet lease line. The Library uses SOUL, ILMS software of INFLIBNET, version 2.0 purchased in the year 2019 and started automation in the same year & is currently almost automated. The Online Public Access Catalogue module of the software used for information retrieval, allows library database searching by entering preferred terms. Apart from this, we have RFID technology installed in the library and the tagging of books is under process.

The Administrative Block of the college houses the Principal chamber, the Accounts section, Staff room, conference hall, and admission cum examination cell. Besides this the college has a Separate chowkidar hut, Canteen block and Washroom block for boys and girls.

Student Support and Progression

Student is the human resource that is molded in institutions and shaped into a viable, ethical and responsible being. The student, after being admitted to the degree course, is the focus and is kept informed and updated about the various aspects of the teaching-learning process. Notice boards, WhatsApp group's and the college website keep the students informed about the academic, sports and examination events in the college. The college supports the students by providing services like the provisions of extra classes, guidance and career counselling, and redressal of their grievance. The college has a well-developed and well-built sports infrastructure which caters to the physical wellbeing of the students. During the COVID crises Google Classroom, Zoom and WISE App. were used to deliver regular classes that helped the student community to a larger extent during the crisis situation. Students are on board on various committees, councils and boards of the college like IQAC, Sports Board, NSS Unit, College Magazine committee, Debates and Seminar committee, Cultural committee, Specially Abled Students' Cell etc. The college provides financial aid to the economically weaker students, orphans and specially abled students annually and helps them in getting financial assistance from the state and central government and other national agencies. Further, the college library provides a rich stock of books of great academic interest to the on-roll students and ex-students in the form of extension service for the preparation of exams of high repute like KAS, SSRB Exams, University Entrance exams and Banking exams etc.

The college has a student centric approach and stresses on the goal of "no student is left behind'' and to ensure this all the students are attended individually irrespective of their learning styles, family backgrounds, socio cultural domains and potential capabilities.

Governance, Leadership and Management

The institution always strives for the efficient governance, leadership and management at all levels. The leadership of the institution believes in participative management and strives to bring in excellence by structured organizational system with the involvement of all the faculty members and other staff members. The Institution has a well-defined organizational structure based on hierarchy which supports participative management for effective and efficient decision making. To make the functioning of our institution efficient, hassle free and time bound, a comprehensive and wide-ranging e-governance network has been implemented in almost all areas of operation-Administration, Admission, Examination, Teaching –Learning, Planning and Development, Finance and Accounts etc. The admission of the students in this college is made online with e-transaction of the prescribed fee. For any clarification regarding the programs for both the student and teachers, College Website, official Facebook page and WhatsApp groups are in place in the college.

College administration provides an adequate support to the faculty members for their professional development by attending conferences / workshops, seminars and refresher or orientation courses etc. Professional Development Programs for teaching and non-teaching staff are also organized at institution level, based on long term perspective planning of the institution. The institution being non- autonomous, its resource mobilization is mainly limited to the admission fee of the students and the funds from the UT and central government. The college is open to regular internal and external audits.

The institute has a well-established system of budgets wherein budgetary provisions in advance are always made for both revenue and capital expenditures. The college has an active Internal Quality Assurance Cell (IQAC) established in early 2018. It acts as a steering for the conduct of regular meetings to review and improve the quality of the overall functioning of the institution.

Institutional Values and Best Practices

Institutional values and best practices, considered as the reliable benchmarks of quality, add commendable value to an institution and its various stakeholders. To put it differently, institutional excellence in higher education is the aggregate of the best practices followed in different areas of institutional performance. Our institution has always pioneered in displaying the best institutional values and practices. The institution conducts regular programs on gender equity, a key challenge faced by our society. Safety, security and well-being along with gender equity and friendly working atmosphere is being given a priority in the college through the facilities like extensive surveillance networks, strict implementation of Anti-ragging and sexual harassment committees etc.

Through different programs and initiatives students are informed and instructed about measures to save energy in the college premises. The campus is equipped with all basic amenities which provide ample reasons of attraction and a conducive environment to the students for optimum learning. Our college has made arrangements for the parking of vehicles near the entrance gate to keep the campus smoke free. It has also banned the use of plastic bags in the campus. Our college has also taken various measures to reduce solid wastes to make the campus eco-friendly. For waste management a compost pit has been created to biodegrade the wet wastes generated in the campus.

Several programmes are organized throughout the year to raise awareness and to assist the socio-economically weaker section of the society. Special attention is paid to differently abled students of the college by providing them basic facilities to facilitate their comfortable stay in the college. Numerous activities are conducted for the promotion of national values such as Republic Day, Independence Day, National Youth Day, Constitutional Day etc.

A distinctive aspect of the college is that it is situated in an area that mostly caters to the socio-economically weaker students and therefore provides financial assistance to such students out of the specified Financial Aid Fund. Our college has made an increased use of modern ICT-assisted teaching-learning methods for which necessary infrastructure including smart boards and LCD projectors, Wi-Fi facilities, e-resources have been installed.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE D.H. PORA
Address	Government Degree College Bongam, Damhal Hanjipora
City	Kulgam
State	Jammu And Kashmir
Pin	192233
Website	www.gdcdhpora.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sharique Zahida Deva	01931-210478	9419041684	-	principalgdcdhpora@gmail.com
IQAC / CIQA coordinator	Suhaib Ahmad Bandh	-	9419031339	-	iqacgdcdhpora@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Jammu And Kashmir	University of Kashmir	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government Degree College Bongam, Damhal Hanjipora	Rural	13.65	1934.62

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of Arts	36	CLASS XII	English	1	1
UG	BA,Department Of Arts	36	CLASS XII	English + Urdu	17	17
UG	BA,Department Of Arts	36	CLASS XII	English	2	2
UG	BA,Department Of Arts	36	CLASS XII	English	6	6
UG	BA,Department Of Arts	36	CLASS XII	English + Urdu	6	6
UG	BA,Department Of Arts	36	CLASS XII	English	22	22
UG	BA,Department Of Arts	36	CLASS XII	English	9	9
UG	BA,Department Of Arts	36	CLASS XII	English + Urdu	1	0
UG	BA,Department Of Arts	36	CLASS XII	English	25	25
UG	BA,Department Of Arts	36	CLASS XII	English	1	1
UG	BA,Department Of Arts	36	CLASS XII	Urdu,English + Kashmiri	7	7
UG	BA,Department Of Arts	36	CLASS XII	English	1	0
UG	BA,Department Of Arts	36	CLASS XII	English	1	1
UG	BA,Department Of Arts	36	CLASS XII	English + Urdu	16	16
UG	BA,Department Of Arts	36	CLASS XII	English	3	3
UG	BA,Department Of Arts	36	CLASS XII	English + Kashmiri	4	4

UG	BA,Department Of Arts	36	CLASS XII	English	1	1
UG	BA,Department Of Arts	36	CLASS XII	English + Urdu	49	49
UG	BA,Department Of Arts	36	CLASS XII	English	6	6
UG	BA,Department Of Arts	36	CLASS XII	English	2	2
UG	BA,Department Of Arts	36	CLASS XII	English	7	7
UG	BA,Department Of Arts	36	CLASS XII	English + Kashmiri	1	1
UG	BA,Department Of Arts	36	CLASS XII	English	1	1
UG	BA,Department Of Arts	36	CLASS XII	English	16	16
UG	BA,Department Of Arts	36	CLASS XII	English	3	3
UG	BA,Department Of Arts	36	CLASS XII	English	1	0
UG	BA,Department Of Arts	36	CLASS XII	English + Kashmiri	3	3
UG	BA,Department Of Arts	36	CLASS XII	English	61	61
UG	BA,Department Of Arts	36	CLASS XII	English + Kashmiri	1	0
UG	BA,Department Of Arts	36	CLASS XII	English	3	3
UG	BA,Department Of Arts	36	CLASS XII	English	6	6
UG	BA,Department Of Arts	36	CLASS XII	English + Urdu	19	19
UG	BA,Department Of Arts	36	CLASS XII	English	6	6
UG	BA,Department Of Arts	36	CLASS XII	English	2	2

UG	BA,Department Of Arts	36	CLASS XII	English	2	2
UG	BA,Department Of Arts	36	CLASS XII	English	26	26
UG	BA,Department Of Arts	36	CLASS XII	English	2	2
UG	BA,Department Of Arts	36	CLASS XII	English	7	7
UG	BA,Department Of Arts	36	CLASS XII	English	1	1
UG	BA,Department Of Arts	36	CLASS XII	English	1	1
UG	BA,Department Of Arts	36	CLASS XII	English	1	0
UG	BA,Department Of Arts	36	CLASS XII	English + Kashmiri	1	0
UG	BA,Department Of Arts	36	CLASS XII	English	4	4
UG	BA,Department Of Arts	36	CLASS XII	English + Urdu	6	6
UG	BA,Department Of Arts	36	CLASS XII	English	14	14
UG	BCom,Department Of Commerce	36	CLASS XII	English	40	26

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				0				10
Recruited	0	1	0	1	0	0	0	0	7	1	0	8
Yet to Recruit				0				0				2
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				7
Recruited	5	0	0	5
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	6	1	0	7
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				2
Recruited	2	0	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	3	1	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	0	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	3	0	8
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	191	0	0	0	191
	Female	208	0	0	0	208
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	1	2	0	1
	Female	0	0	1	4
	Others	0	0	0	0
ST	Male	7	6	5	4
	Female	0	5	4	4
	Others	0	0	0	0
OBC	Male	6	5	6	33
	Female	12	7	8	22
	Others	0	0	0	0
General	Male	1	1	7	7
	Female	1	0	3	6
	Others	0	0	0	0
Others	Male	70	107	36	146
	Female	54	121	48	172
	Others	0	0	0	0
Total		152	254	118	399

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	As per the directions of Higher Education Department, Govt. of Jammu and Kashmir, all the colleges in J&K (UT) have started 3-year BA and BSc (Hons) degree courses from the current

	academic year (2022-23) and the preparations in this regard have already started. The affiliating university has completed all the basic framework, and we, as an affiliate government college, are prepared well to provide as many inter-disciplinary/multidisciplinary courses as feasible. Our college has already geared up to create the necessary infrastructure to fully execute the NEP-2020.
2. Academic bank of credits (ABC):	The institutional preparedness in the implementation of the Academic Bank of Credits depends upon the guidelines of the affiliating university and the Higher Education Department, Govt. of Jammu and Kashmir. For this purpose, a centralised database, in conjunction with the college database, will be built to digitally record the academic credits acquired by the student from various courses, so that the credits earned previously by the student may be transmitted when the student attends the programme again. ABC will be monitored using a proper technical support system.
3. Skill development:	From Semester 3 to 6, the institution is already offering a number of skill courses as designed by the affiliating university in a variety of disciplines. However, adequate synergy between skill development and industry is required under NEP-2020 to vocationalize education with the mainstream education.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	To earn the students extra credits and to promote/integrate the local language, art, and culture, compulsory activities in the curriculum, such as literary exercises, must be introduced in local languages. These modifications will also boost the employability opportunities of the students. Frequent field trips to local historical sites/museums can help students appreciate their culture and traditions. This will help the tourist industry in the UT to absorb as many students as possible. Further the Higher Education Department must choose some foreign institutions and execute the MOU for the exchange of credits with international universities and colleges in order for the award to be counted.
5. Focus on Outcome based education (OBE):	As the institution is affiliated to the University of Kashmir, we follow their guidelines, as and when passed. Therefore framing of outcome-based curriculum will depend on them and we will readily

	transmit the curriculum in the best possible manner to the students.
6. Distance education/online education:	This institution is already equipped to take up the teaching in online mode, particularly because during the COVID-19 pandemic the whole teaching-learning process shifted to the virtual mode using different smart apps like Google Meet, Wise App, Zoom Meeting, Google Classes etc. The whole college campus is Wi-Fi enabled, with digitally interactive panels put in classrooms, so there are no barriers to online instruction. To face future problems, the institution is prepared to generate e-content type resources for the benefit of students via an online method.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
715	451	561	467	431

File Description	Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 11

File Description	Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	10	10	9	9

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
34.22	24.64	12.465	10.908	23.8

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Government Degree College D.H. Pora is an affiliate college of the University of Kashmir, Srinagar. Hence the affiliating university frames the syllabus which is followed in letter and spirit by the college. The curriculum is completed within the stipulated time as recommended by the UGC. Regarding the delivery of lectures, the college principal chairs a meeting both with the faculty members as well as the students. Many members of the faculty are on the Board of Studies in various departments of the University of Kashmir, and Cluster University Srinagar whereof they contribute fully to the framing of the curriculum. The objectives of the curriculum are accomplished by conducting the theory, practical and tutorial classes. The faculty also augments the skills of students by taking them to field trips, and subject tours etc. The college believes in not only creating a knowledge society but also enhancing and improving the students' capabilities, life skills, values etc. During last five years our college has introduced five new subjects including Computer Applications, Psychology, Kashmiri, English literature, and Functional English.

The college has a separate Examination Wing headed by the Coordinator Exams, which conducts exams as and when notified by the affiliating university. He is at the forefront of coordinating the exams smoothly by issuing orders of engagement for superintendent and supervisory staff and the allotment of rooms/centers. The official makes sure the stationery is in place for the smooth conduct of the exam. Similarly, the Evaluation Cell of the college undertakes that the various departments of the college are given the task of paper setting for various semesters of the course as and when advised by the affiliating university. In the wake of COVID-19 lockdown, the college had to shut down and the teaching-learning transaction shifted to the online mode, through Google Classrooms, Zoom, Google Meet and Wise App etc. The faculty was trained to set online question papers via Google Forms and how to share them securely with the students on/at the scheduled date/time, under the proper observation of the Coordinator Exams. The convener examination and principal would randomly join such classrooms to see that transaction was actually taking place. Any students who missed the online exam were given the option of taking the supplementary exams in the offline mode; the data lies in the consortium of the said wing.

The time table convener frames the time table for all the semesters, in such a manner as to have appropriate time for all subjects keeping in view the credit score for theory, practical and tutorials.

Principal of the collage often interacts with the HOD's regarding the modus operandi of classes attended by students. Internal tests comprising both written and viva are conducted regularly for all students and weaker students are given remedial classes and advanced learners are guided for further enrichment.

File Description	Document
Upload Additional information	[View Document]()

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 1

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 1.41

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
26	5	2	4	0

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The college has been teaching some subjects related to gender, environment, sustainability, and human values. A Foundation course on 'Environmental studies' covering various issues of environment and sustainability is being taught to the commerce students in 1st semester and to the arts students in the 2nd semester. This course sensitizes students towards the national and global environmental challenges and possible way-outs to mitigate the impacts of those environmental disorders. A course like 'Geneder

Sensitization' which covers several issues relating to human rights and gender studies is being taught in the 4th semester. Another course named 'Technicques of Social Research' which teaches many issues relating to human values and contemporary society is also being taught in the 6th semester. All the faculty members consistently focus on Human Values while teaching different topics in their respective curricula. The topics like Human Rights, Civil Society and Good Governance, Secularism, Welfare Policies, etc. are included in the curriculum of Political Science, and History. Social Extension activities are also promoted by the college. The NSS unit of the college is engaged in different social activities like Swachh Bharat Abhiyan, cleanliness programs and different awareness programs, which help in spreading human values in the society. The college organizes seminars and lectures, which cover issues like gender equality, exploitation, sexuality, etc. to spread scientific understanding regarding gender politics. Students are also encouraged to take up gender-related issues as topics of individual project work in the 6th semester.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 **Number of students undertaking project work/field work / internships**

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 74.32

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
340	118	254	152	236

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
340	300	300	300	240

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years (Exclusive of supernumerary seats)

Response: 15.54

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
30	24	28	26	7

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
170	150	150	150	120

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 89.38

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The ultimate goal of an educational institution is to produce well-educated students. Government Degree College D.H. Pora that adheres to the pedagogical principle of 'learning by doing', expands its academic outreach beyond the standard teaching-learning models. The institution is devoted to using the most up-to-date teaching-learning technologies and approaches in order to optimise student achievement across all course curricula. Students are expected to get not just an understanding of the traditional academic environment in college, but also hands-on experience through experimental and participatory learning. Many departments organise field trips, or subject tours, in which students visit a variety of academic/experiential sites to watch, absorb, and learn from the field. Subjects such as B. Com. carry market surveys or company visits, which allows them to apply their classroom learning in the actual world.

For improved learning outcomes, faculties examine the variety of learners in terms of their socioeconomic backgrounds, individual learning capacities, and degree of knowledge and skills obtained at their entry level while building teaching programmes. Group discussions, audio-visual presentations, seminars, experimental techniques, assignments, subject specific tours, field trips, and subject-based quiz programmes are the common instructional pedagogical practises followed in the college. These activities make learning more participative and engaging. A general interactive session is conducted whenever a new topic/chapter is introduced. In-depth explaining of subject allows the teacher to harness positive outcome from the students and to ensures that the students have acquired thorough understanding of the topic given to them. The students are required to study the topic in detail to collect the background information and present the same in the classroom through PowerPoint presentations. Students not only gain a full comprehension of their topic via this exercise, but they also improve their creativity, presenting abilities, friendliness to e-learning tools, and teamwork spirit. During and after COVID-19, the college has

embraced digital technology to make teaching-learning interactions more participatory and engaging. The institution includes six ICT-enabled classrooms with Smart-boards for instruction. All faculty members utilise audio-visual equipment to conduct lectures because it allows the students to experience what they are learning in class. To aid students' effective study, the college features a well-developed Browsing Centre supported by a 20mbps internet leasing line. Taking advantage of the COVID-enforced lockdown, teachers taught themselves and their students how to use online tools such as Google Classroom, ZOOM, Wise App, and Google Meet. During the peak of the pandemic, the majority of teaching-learning interactions took place online. The examinations were also held online through various web platforms. The institution has an active membership to N-LIST, which allows faculty members to have free access to e-journals and e-books that would otherwise be pricey.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 83.64

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	11

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 95.65

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	10	10	8	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The backbone of institutional functioning is a strong, transparent, and well-defined examination system. The assessments are used to measure students' overall learning outcomes. Although the affiliating university conducts the final/external examinations, the college conducts internal assessment/examination of students through a well-defined/designed exam management system in accordance with the university guidelines.

The convener examination committee, in-charge of all internal college examinations, notifies a broad examination plan known to the students at the start of each session. Internal examination dates are notified by the examination committee based on teacher and student feedback. Examination records are preserved at both the examination cell and academic departments. Important circulars and information about the assessment process are posted on the college notice boards, website, and official Facebook page.

To ensure the transparency of the whole examination process, interested students are permitted to view their answer scripts in the relevant departments. If a student is dissatisfied with the evaluation, he or she may seek a re-evaluation. An internal practical test is held prior to the final university examinations to examine practical grasp of topics in courses like computer applications and psychology. Furthermore, viva-voce tests are used to assess communication abilities.

Students are the primary stakeholders in every educational institution. An efficient examination system and timely announcement of results release go a long way toward ensuring student satisfaction and is the ultimate yardstick for institutional performance. The examination committee is well aware of the importance of system transparency. Every effort is made to keep the system transparent and to handle students' complaints within a stipulated time limit. The strategies that are used to achieve transparency and efficiency in the examination process are summarised below.

- The examination committee of the college, led by the coordinator, conducts the examination honestly, and any changes in the pattern, etc., are well notified to the students in advance.
- If a student misses internal/practical exams due to participation in sports, seminars, or other competitive selection, a supplementary test is held for them.
- Any student who is found to have committed any malpractices or used unfair methods is reported to the examination committee. The committee decides on the severity of the penalty only after verifying the facts and considering the complaints presented by the affected students.
- Prior to the announcement of results, the marks in both internal and external examinations are displayed on the website of the affiliated university.
- After the declaration of results, students have 15 days to submit their applications for re-evaluation

and rechecking, etc.

- Students may file grievances with the Grievance Redressal Cell/Examination Committee either orally or in writing.
- In the case of student grievances related to the internal examinations, the committee directs the involved members to re-evaluate the test paper or home assignments within the time frame specified.
- Students' objections about their final grades are reported to the principal, who forwards them to the affiliating institution for resolution.
- On demand, the affiliating university provides photocopies of the answer scripts to dissatisfied students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The learning outcomes for all the courses offered at Govt. Degree College D.H. Pora are clearly outlined in the curriculum/syllabi. At the time of admissions, the programme outcomes (POs) and Course Outcomes (COs) of each programme are presented on the college website as well as on the college notice board. Students are counselled before to the commencement of the teaching-learning process by exposing them to the programme and course outcomes. Every course has distinct goals that are explicitly specified and authorised by the affiliating University's Board of Studies (BOS). In the beginning of the academic session, students are also introduced to the general structure of teaching, assignments, assessment, and evaluation. Copies of syllabi are kept in college library and are available on the college website.

The attainment of these programme and course outcomes is measured quite systematically, from the classroom level to the final examination conducted by the affiliating university (University of Kashmir). Throughout the semester, students' attainment of POs and COs is evaluated in a number of ways. The teacher administers formative and summative examinations in the classroom to assess the attainment of POs and COs by the students. The teacher also assesses their classroom behaviour. The methods employed for evaluation are unique and subject oriented. Both written and oral assessments are used. Teachers employ a variety of methods to analyse and evaluate course results, including class tests, group discussions, home assignments, quizzes, PowerPoint presentations, internal examinations, and viva-voces, among others. Using various strategies helps different students to best present their knowledge. The affiliating university conducts final evaluations of the students in the form of term end examinations.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 44.77

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
173	67	92	107	83

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
403	145	191	256	171

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.57

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Innovation ecosystem is a collaborative approach between Schools, Colleges, University, Industry, Non-Governmental organizations, Government and the actual stake holder of the society. The ecosystem circumscribes the economic, commercial, educational and technological to generate an economic product after a coordinated approach of work opportunities, investments exploration and retention of the skilled workforces. As a long-term evolving model, the ecosystem continuously responds and modifies itself to the emerging needs of the parties involved in various activities. The idea of techno cities has emerged from the coherence of such ecosystems and has led to industrial revolution in many developed countries Govt. Degree College DH Pora being a premier institute of Higher education in Noorabad area of district Kulgam is not lagging behind in finding its place in the innovation ecosystem and has been involved in honing the skill capabilities of its students by imparting traditional and skill based knowledge to them, the college has recently conducted a one-week skill oriented workshop on Silkworm Rearing in collaboration with the department of Sericulture, JK Govt. to impart the basic skill to a selected group of students enrolled in the institution. Similarly in the last year the college in collaboration with NIELET, Srinagar started a soft-skill course (CCC) for the students of the college, so as to inculcate the requisite soft skills in the students.

The institution has entered into MOUs with a number of departments to inculcate the behaviour of innovations in them and to groom them as skilled enterprenuers in future for the betterment of the society.

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 2

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals on UGC care list during the last five years*

Response: 1.27

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	1	1	1	3

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.18

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	6	5	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Government Degree College D.H. Pora prepares the crop of students not only in academics but also for life beyond the confines of the college campus. In this respect, the college carries out many activities to lend a helping hand to the society by creating people with a greater civic sense and responsibility and cleanliness. To this pursuit, during the last five years, many initiatives have been undertaken in the college to strengthen the very fabric of the society. This way the college adheres to its motto of upholding the traditional nature of the society and giving a tinge of modernity, technology and civic sense to it. The NSS wing of the college has successfully carried out cleanliness and sanitation programs in this respect. Over the past few years, the college has hosted awareness programs/ seminars regarding the issues of gender equality, and women rights etc. The Swachh Bharat Mission that aims to free the country off its open defecation system, dilapidated places etc. was taken as an important initiative and many NSS volunteers participated in making the surroundings clean. During COVID, masks were distributed not only within the college campus but also outside the college premises to pave way for the mitigation of the damage and anxiety that COVID had unleashed or had the potential of unleashing. Further, the college organized a number of COVID vaccination programs for its staff, students and the inhabitants of the adjoining village.

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Although Govt. Degree College D.H. Pora has organized a nubmer of extension and outreach activities from time to time, but we didn't got any awareds/recognitions from any government/governement recognized bodies.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 47

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
28	8	5	3	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years:

Response: 3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Govt. Degree College D. H. Pora has constantly endeavored to provide quality education and ensure all round development of the students. The institution has a well maintained, user friendly and resilient infrastructure, conducive to teaching, learning and comprehensive development of students.

The Academic block is a two story impressive building with a total area of 11350 sq. feet. It has 6 ICT enabled classrooms and one traditional classroom to strengthening the academic discourse. Further, it houses a Computer lab, Gymnasium, Psychology Lab., browsing center, dispensary, girls' common room, departmental rooms and separate washroom facility for boys and girls. The computer lab and browsing center, well connected with a 20 mbps internet lease line, have adequate computer systems with 25 and 15 systems respectively. It is further supported by the overhead projects to support the practical sessions. The college has also a two-classroom pre-fabricated hut.

The well-stocked College Library has a separate building, with a build-up area of 2050 sq feet. It has three small chambers and a large hall that houses the reading room and the career corner. The Wi-Fi enabled reading room has a seating capacity of 30 users. To access the open access books and journals the library has the availability of 20 mbps Jio internet lease line connection.

The Administrative Block of the college houses the Principal chamber, the Accounts section, Staff room, conference hall, and admission cum examination cell.

The institution has committees like the College Development Committee and Academic Affairs Committee which jointly review the infrastructural availability and suggest for augmentation, taking into account the needs of each department. After finalization of the requirements, Government departments like R&B, PWD and SICOP etc. are approached to prepare a DPR which is subsequently submitted to Administrative department for approval and release of funds.

The college provides adequate facilities for cultural activities, indoor and outdoor sports activities as well as other student and faculty support amenities. The college students actively participate in cultural events, sports and painting competitions etc.

A fully equipped gymnasium is open for the students and staff from 10:00am to 4:00pm, with latest equipments and machines like Abcrunch, two whole body vibrators, two spin bikes, one orbit track exercise cycle, four treadmills, one multi station gym, one functional trainer, two elliptical Cross Trainers, six weight rods, one multipurpose bench, one dumble rack with weights, five cosco mild steel collar, and two tree plate racks etc. One multi-purpose play field measuring 90 meters by 50 meters is used for various outdoor games like football, volley ball, cricket, basketball, hand ball, kabaddi & some athletic events. The college regularly celebrates the International Yoga Day in the college campus.

The newly constructed college canteen block was handed over by R&B department to the college in the

year 2021 & was subsequently started in the same year. The food is prepared and served hygienically by 02 workers who wear aprons, head covers, service hand gloves etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 40.75

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
27.96	12.98	1.605	0.068	0.6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The College library has a separate building with a build-up area of 2050 sft. The building houses three small chambers and a large hall which includes the reading room and the career corner. The reading room with a capacity of 30 students is well connected with LAN facility to browse the e-resources and is properly managed by the college librarian and supporting staff. At present, it has a collection of eleven thousand two hundred and forty six books (11246) on different disciplines like English language & literature, Urdu language & literature, Kashmiri language & literature, Islamic studies, political science, history, education, sociology, psychology, economics, commerce, mathematics, environmental science, geography, physics, chemistry, zoology, botany, and computer science etc. Books on generalities for career advancement are also available in the library.

The Library uses SOUL, ILMS software of INFLIBNET, version 2.0 purchased in the year 2019 and

started automation in the same year & is currently almost automated. The Online Public Access Catalogue module of the software used for information retrieval, allows library database searching by entering preferred terms. Apart from that the library is updated with RFID technology.

The institution is not eligible to e-ShodhSindhi and Shodhganga Membership. However, the institution has subscription to thousands of e-books and e-journals through National Library and Information Services Infrastructure for Scholarly content (NLIST) of INFLIBNET. The faculty and students avail the remote access to all the e-resources under NLIST. The library also uses the e-resources through open access initiatives like e-PGPathshala of INFLIBNET, National Digital Library of India, egyankosh of IGNOU, JSTOR, DOAJ, DOAB, National Digital Library of Ethiopia, LibGen etc. for the users. The teachers mostly use e-PGPathshala for downloading of e-content in their respective disciplines and the links of all these open access resources are available on the college website for all the users.

The average annual expenditure of library on Procurement of books is 10.36 lakhs per year. From the past five years the college utilized 51.79 Lakhs for procurement of books which were received under Major Head 2202 and RUSA.

The average daily foot fall of users in the library remain mostly 50. However due to COVID-19 pandemic there was a slight decline in the number of users during that period.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The College aims to assure a continuous augmentation and updation of the IT infrastructure in order to make its students and faculty technologically empowered. The college has adequate computer and lease line internet facility hired from JIO RELIANCE for faculty as well as students with 20 Mbps speed. Most of the offices and library is connected via LAN facility and the whole campus is Wi-Fi enabled. Almost all the departments are equipped with computer facility for faculty members. The institute has 49 Desktops and 10 laptops out of which 42 computers are available for students. The Computer Lab. has 25 desktops and the browsing center has 15 desktops. In addition there are 12 HP printers and 3 Xerox machines in the college. The College has employed a need based academic arrangement faculty member for maintenance and support of the ICT infrastructure and teaching of the subject of computer applications. The institution provides access to desktops and laptops to both faculty and students which allows them to use computer aids for academic projects, practical sessions and learning purposes.

A small conference cum meeting hall available in the college is equipped with Smart board with inbuilt

computer, LCD Projector. The Hall is being used for Extension Lectures/Guest Lectures and for the conduct of Staff meetings.

The college has undertaken the project of digitization of library with RFID tagging and installation of library software (SOUL) with one computer available for OPAC and LAN facility for issue/return of books.

The entire campus is mentored by CCTV facility which helps to monitor the student and staff activities. Further the college has installed an electronic/digital notice board in the campus for displaying the day to day information and notices for the students and staff. The teachers who need assistance and training in computer and software's are provided training and exposure from time to time by the Department of Computer Application. The academic calendar as well as the course information is also updated in the beginning of every academic year.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 17.02

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 42

File Description	Document
Upload supporting document	[View Document](#)

Other Upload Files	
1	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 59.28

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
6.26	11.66	10.86	10.84	23.24

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 34.25

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
65	175	293	182	184

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: D. 1 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 11.09

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
180	36	20	20	35

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

   1. **Implementation of guidelines of statutory/regulatory bodies**
   2. **Organisation wide awareness and undertakings on policies with zero tolerance**
   3. **Mechanisms for submission of online/offline students' grievances**
   4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 7.85

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
26	13	1	1	0

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
173	67	92	107	83

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 27.59

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	0	1	0

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
25	0	0	4	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 1

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	2	8	3	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni association of the college by the name "GDC D.H. Pora Alumni Association (GDCDHPAA)" is currently under process of registration and we are actively pursuing the case for its registration with the relevant authorities. Many of the graduates of this college have gone on to further studies, and a few have also got jobs in the public and private sectors. Although, very lately, we have started taking feedback from the alumni which is proving fruitful for the institution in many ways. Without registration we don't find it appropriate to ask the college alumni for any voluntary financial contributions. However, we are optimistic

that they will soon start doing so upon its proper registration.

File Description	Document
Upload Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Vision

The institution envisages to become a Centre of Excellence with pioneering, career-oriented academic programs in an encouraging and stimulating environment, for the intellectual and ethical growth of a diverse student community, with an untiring commitment and precision to excellence in education, sensitivity to students, and to the spirit of community.

Mission

- To create a transformative educational institution with all-encompassing career-oriented and innovative educational initiatives.
- To provide students with a transformative educational experience that emphasizes deep disciplinary knowledge, problem solving, leadership, communication, and interpersonal skills, as well as personal health and well-being.
- To enrich the graduates with technical dexterity and competence, with which they can excel and outshine in their respective fields.
- To augment graduates with a strong educational foundation in mastering tomorrow's challenges by partnering with businesses, governments and societies.

Policy statements and action plans for achieving the stated mission:

The mission of the college is basically a programme of supplementing the facilities that are already in existence and that promotes inclusivity, individual freedom, and the empowerment of the wider ethical and social norms. The college shall continue to focus on fostering a student-centred, conducive teaching-learning environment. It shall focus on tackling pressing national challenges like unemployment, social intolerance, and gender equity, among others. It shall integrate and communicate the key principles of equality, decency, and inclusivity. *Procedural adoption to assess the policies and plans for successful execution and improvement:*

The institution also strives for excellent governance by digitising its operations and expanding its infrastructure and there are committees in place for all major aspects of the college. The college IQAC committee keeps a track of all the events and activities taking place in the college and has a say in the formulation of internal policies governing the institutional operations. The Purchase, Development, Advisory committee and other related committees carry out the governance initiatives independently and according to a predetermined process.

Governance for student facilitation

Fee waivers are often given to orphans, physically and financially disadvantaged students. Every year, the institution spends a substantial amounts of money out of its capital reserves to provide scholarships to such students who wish to pursue their studies. The faculty members work in accordance with the college's vision, mission and goals by following the prescribed rules and regulations to complete their assignments.

Institutional decentralization and participation in governance

Academic duties are fairly distributed among all faculty members of the college. The different committees ensures policy execution transparency. The academic functioning of the various departments is monitored by the heads of the departments, while the office work is handled by a Junior Assistant, a Lab Assistant, and other Class IV Staff. Thus, the decentralisation of the institution's departments and office work aids in the improvement of the quality of all of its educational and administrative services. The college administration is always available to dialogue with the teaching and non-teaching staff, which fosters staff engagement in the enhancement of the efficacy and efficiency of the institutional processes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Department of Higher Education, J & K:

Since, the college is a Govt. college, it has no private governing body. The Commissioner/Secretary to Higher Education acts as the department's Chief Executive Officer, facilitating policy coordination, leadership, and planning, as well as providing sound professional advice and recommendations. Furthermore, the Director Colleges acts as a liaison between the department and the colleges.

Principal of the College:

The Principal is the administrative head of the college and is responsible for the following duties:

1. Performs the responsibilities democratically and decentralizedly in cooperation with the peers.

2. Examines short- and long-term objectives and their alignment with the institutional growth.

3. Holds regular meetings with all the stakeholders to discuss and achieve the different academic goals.

4. Interacts with the student body to solicit input, provide direction, and support the academic atmosphere on campus.

Establishment Division:

Establishment section is the backbone of institution and is headed by junior assistant who controls the functioning of other staff in the office. Department of Finance, J&K Government Provides Accountant to every college for regulating financial matters.

Administration:

Apart from delivering the academic responsibilities, the faculty members in different committees and cells shoulder the administrative responsibilities ranging from academics, finance, debates and seminars, faculty empowerment, sports to landscape, beautification and overall development of the institution.

Service Rules:

The services rules for both gazetted and non-gazetted staff are contained in a Handbook of Civil Services Regulations (CSR) issued in multiple volumes along with other timely circulars and amendments (for updation thereof) by the General Administrative Department, J&K Government.

Recruitment and Promotional Policy:

The recruitment mechanism for gazetted posts is spelled out by Jammu & Kashmir Public Service Commission, which is an autonomous and constitutional body and mechanism for recruiting and promoting non-gazetted posts lies with Jammu & Kashmir Service Selection Board. The promotional mechanism for gazetted posts is undertaken by Departmental Promotion Committee in consultation with JKPSC.

Grievance Redressal Mechanism:

There is a three- tier grievance redressal mechanism, college level, district level and state level. At college level, the Grievance Redressal Committee receives grievances from both staff and students and arranges for their early and speedy redressal. If a grievance is filed through the District/State level grievance cells, the same is routed to the college where again college level grievance cell looks into the matter and resolves the issue. Other grievances received from the sources like suggestion box are also redressed in an analogous manner.

File Description	Document
Upload Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts

3. Student Admission and Support
4. Examination

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Being a Government Institution, the employees of the college like all other UT employees, are entitled to various welfare schemes offered by the government. The employees avail the facility of having GPF accounts, NPS accounts and medical reimbursement schemes. The GPF holders can withdraw the amount as and when needed by them, while the NPS subscribers can withdraw 25% of their contribution.

Leaves:

The employees can avail different types of leaves like maternity (in case of women), paternity (in case of men), childcare leave, medical leave etc.

Financial welfare:

Child Care allowance, State Life Insurance (SLI), Janta Insurance are on offer for the benefit of the employees. Moreover, all the employees are now covered under the GoI's Ayushman Bharat Scheme in which the employee gets a free hospitalization cover of 5 lac rupees.

Financial loan facility:

Financial loan facility is offered to the employees against proper documents to be submitted by them to the sanctioning authority.

Welfare of temporary employees:

In the event of natural disasters or medical-exigencies the temporary employees at the college are given financial support by pooling the amount with the permanent staff of the institution. The institution has also developed an organised system for providing financial aid to students from the economically underprivileged parts of society on case to case basis.

Rehabilitation policy:

In case of death of an employee, under SRO 43 a job is given to the next of kin of the employees.

Faculty Development Programmes:

The teachers are deemed to be treated on duty when they go for training periods like Orientation course, Refresher course, or faculty development programme.

Travel Grant:

Travel grant is also offered by the government to the employees.

Performance Appraisal System for Teaching and Non-Teaching Staff

Performance assessment system is critical in every institution since it directly impacts its efficiency. In this regard, the Career Advancement Scheme (CAS) is in existence to promote the teaching faculty. The promotion is decided based on the API Scores, determined using the following factors: teaching-learning, administrative work, and research. Teachers' performance in relation to teaching is assessed in the teaching and learning parameter. Teachers' performance as member/convener/co-convener of various committees is assessed in administrative work to ensure that any specific responsibility is carried out in accordance with the rules and regulations. In research, research papers, books, and book chapters written by faculty members are evaluated.

Annual Performance Reports are another method of performance evaluation. All teaching and non-teaching faculty members are required to fill-in APRs on an annual basis, which are reviewed by the college principal, who writes the feedback and forwards it to the Higher Education Department, J&K Govt., for further necessary action.

Furthermore, the Government of Jammu and Kashmir (UT) has an Employees Performance Portal that examines the performance of all its employees on a monthly basis, and this applies to both teaching and non-teaching personnel at the college.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.17

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 0

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Mobilization and optimal utilization of resources and funds

The Government Degree College D.H. Pora is supported and funded by the J&K Government's Higher Education Department. It does not receive funds or donations from any national or international NGO or

other volunteer groups. The college management estimates the institution's budget, and a complete statement to that effect is given to the Higher Education Department, J&K Government, which approves funds to the college. Soon after the grants are sanctioned, the college principal convenes meetings with various conveners and Heads of Departments to ensure effective allocation of funds for infrastructure, college maintenance and development, and acquisition of machinery and equipment.

The funds are received under different heads including office expenses, machine and equipment, materials and supplies, camps and seminars, salaries, library and sports, and so on. Convener-led committees establish plans for what and how much to spend on various items/resources. The library expenses, which is part of the budget, is used to acquire books and periodicals for students and teachers to read. For this, the entire staff is requested to provide a list of suggested literature for the benefit of both staff and the students. Similarly, the Sports Board members select which items/equipment and sports gear shall be acquired to improve the sports facilities of the college.

The funds thus received are used efficiently by prioritising them in conjunction with the College Principal, the Advisory Committee, the Development Committee, the Purchase Committee, the IQAC, and the heads of several departments. Almost all purchases are made through the GeM (the government's e-portal) and PAYSIS is used to make payments to suppliers.

Internal revenue generation (College Fee of the Students) is another way of capital generation in the college. Students pay their college fees online to the college account, which is then used to fund college development.

Conducting of regular financial audits

Financial auditing is an important practise that Government Degree College D.H. Pora rigorously adheres to. The college is subjected to an external audit by the Higher Education Department and the AG's office. They check and confirm all financial paperwork submit a detailed audit report to concerned departments. Documents are sent to the college for clarification in the event of any query. Copies of the audit are also kept on file at the college.

Furthermore, the college undertakes internal academic and environmental audits to guarantee that the institution's academic and environmental requirements are maintained.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC (Internal Quality Assurance Cell) has been a dynamic cell at the top of the canopy of many committees, with a substantial influence on the entire operation of the institution. Since its inception it has become a driving force for ushering the institutional standards by working out intervention to remove deficiencies and enhance quality. The IQAC develops apt provisions and practises on a regular basis to plan, guide, and monitor the institution's Quality Assurance (QA) and Quality Enhancement (QE) operations. It attempts to redirect and standardise the institution's efforts and measurements toward academic excellence and serving the diverse needs of students. Not only has the cell strategized quality, but has also institutionalised processes:

- To develop the Institutional Development Plans of the college in consultation with the different stakeholders for the effective implementation of the NEP-2020.
- To establish liaison with students, parents, local administration and other administrative bodies
- To monitor, refine and augment the institutional best practices as well as to assess their outcomes.
- Establishing new quality standards in response to changing circumstances
- Evaluate infrastructure development and optimal use
- Continuously upgrade infrastructure, boost teacher abilities, and inspire students to self-learn
- Organizes student meetings at regular intervals to obtain essential feedback for the Institution's overall development.

- Submission of SSR for NAAC accreditation 2021-22 is a humble attempt of the college IQAC.

The IQAC of the college regularly reviews its teaching learning processes, structures and methodologies of operations and learning outcomes at periodic intervals since its inception. It monitors the reaching-learning process on a regular basis by convening regular meeting. All the permanent faculty members of the college are the members of this committee. The IQAC constantly reviews the adherence of the regular college activities to the vision and mission statements of the college.

- In collaboration with the Academic Affairs Committee, the Internal Quality Assurance Cell conducts a constant examination of the teaching/learning process.
- The Heads of the Departments oversee the completion of the syllabus and delivery of curriculum through frequent departmental meetings.
- The Heads of the Departments supervise the teaching-learning process using input collected from students by the IQAC through student assessment of teachers and regular direct feedback from students.
- Departmental and office-level result analysis also acts as an indication for evaluating the teaching-learning outcomes.
- These inputs are utilised by the institution to continually adjust and enhance its performance via the use of new technology and pedagogical approaches.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Gender equality is one of the cherished goals of Government Degree College, D H Pora. The college seeks to improve the condition of women through education, empowerment and awareness. Many of our students come from marginalized sections of the society. We strive to bring about gender equality in the society by empowering our girl students. Every year, we hold a variety of programs aimed at empowering women. We arrange gender sensitization programmes such as women's education, sexual harassment prevention, and so on. Areas like gender sensitivity, eve teasing, physical, verbal and sexual abuse are also discussed during these programs. There is zero tolerance for ragging, bullying and sexual harassment in our college. Our college has a Sexual harassment and a grievance cell in place to deal with any such complaints.

As the college is a co-educational institution, our first concern is the safety and security of its students. The institution has taken various efforts, including the establishment of Discipline Committee, Grievance Redressal Committee, and Anti-Ragging Committee, with the primary goal of ensuring safety to all the students in general, and the female students in particular. Furthermore, the entire college is monitored via CCTV's. Thirty-two CCTV cameras are strategically installed in the hallways and outside the college buildings to monitor student activities and ensure learners' safety and security. The Discipline Committee has created a code of conduct for the students to follow. ID Cards are issued to the students and Staff to prevent the entry of outsiders into the college premises.

The career counselling and guidance cell helps and counsels new entrants, particularly female students, at the start of each academic session. Girls are taught to be self-assured and to seek solutions to their challenges, which may include gender-related concerns. To preserve their privacy, separate restroom blocks, and parks are designated, where males are strictly barred from entering. To facilitate the female students, the college has developed a common room intended to provide a space for female students to relax, study, and engage in informal talks during their leisure time.

The college celebrates and commemorates almost all-important commemorative days, events and festivals. Each year the college celebrates the International Women's Day and the International Girl Child Day. Every year in the month of June, our college commemorates the World Environment Day by hosting a series of environmental events to raise awareness about environmental sustainability. Yoga Day is also observed at the campus to raise fitness awareness.

Our college also works to raise legal, democratic, and constitutional knowledge among all its stakeholders. Our institution also observes the Republic Day, the Independence Day, the Gandhi Jayanti and other days of national and international importance with a great zeal and commitment to work in the field of national integrity.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college has students from a wide range of ethnic and socioeconomic backgrounds. Our college strives to foster an inclusive, tolerant, and dynamic environment. Reservations are made in the admission rules for all social groups, including SC, ST, and OBC. Stipends and scholarships are provided to orphans and students belonging to other reserved categories. The college scholarship committee is solely responsible for assisting and counselling candidates on these scholarships. Our college also aims to create a campus climate of secular discourse, tolerance, and freedom so that students from all backgrounds feel at ease.

The institution attempts to create a welcoming environment and a support structure for our students, particularly those from low-income families. We also attempt to provide a variety of co-curricular activities for our students in order to promote overall growth. To that purpose, we hold a variety of debates, seminars, and other sporting events throughout the year. We are continuously striving to be change agents in our students' lives. Our college's teacher-student connection is built on mutual respect and understanding. The institution is continually upgrading its facilities to keep up with the developments. It is our goal to be the top educational institution in our UT.

The college adheres to an inclusive philosophy in which everyone has open access and equal opportunities. As a result, the college provides freeships to the lowest-income students. Many students with such qualities are granted representation in management, such as committees, regardless of their regional/linguistic/religious background through the student academic council. Pedagogically the teachers considers the students' sensitivities in light of their linguistic backgrounds and frequently employ a trilingual policy (English, Urdu/Hindi, and the local language), to allow the concepts and knowledge to soak in and be absorbed by everybody.

Our college is always working to distribute information about diverse constitutional ideals, citizen obligations, and responsibilities. Students are educated about the democratic process and the need of citizen engagement in strengthening the political system. The mechanism and significance of the electoral system are highlighted in order to underscore the relevance of increased involvement in the electoral system. The Department of Political Science has frequent conversations with staff and students to examine the basic rights established in the Indian constitution, as well as the redressal processes accessible to individuals to guarantee that their fundamental rights are upheld.

The college's full-fledged NSS Wing is in the forefront of extension efforts like Swachh Bharat, Beti Bachao Beti Padhao, Azadi Ka Amrut Mahautsav, and others. The college commemorates the National Independence Day and the Republic Day with zeal on a regular basis. All preparations are taken in advance to guarantee that the programme runs smoothly. These programmes feature a flag-hoisting ceremony in accordance with the national protocol. The Department of Physical Education and Sports, in collaboration with the NSS Unit and the Discipline Committee, is at the forefront of such initiatives that particularly include the hoisting and unfurling of Tiranga (the National Flag) and playing of the National Anthem

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. **Title of the Practice: Financial Assistance to the Deserving Students by the College**.

 Objectives of the Practice:

The college has a huge tribal catchment with students coming from very far-off areas. Many of them are impoverished, deprived, orphans, or fall into other classifications such as social castes, social tribes, or backward class. These students are financially disadvantaged and are having difficulty meeting the financial requirements for continuing their studies. As a result, the noble goals of this practice are:

• To give financial support to deserving students in order to secure their academic future.

• To provide financial assistance to all oppressed students without prejudice.

· To foster a sense of uniformity among students.

· To enable students to continue and finish their respective degrees without facing any financial obstacles.

The context

The objective was initially tough to implement owing to several challenges and obstacles like meeting up the needed resources and finding out the genuinely weaker students. But with the passage of time the college learnt the mechanism of streamlining the process. The college has established a financial aid committee that works hard to identify the genuine underprivileged students and provide financial assistance to them using the available resources. The college had always been impartial to follow the regulations in vogue in order to enable scholarships to the most deserving students of the institution.

The Practice

Once a year, upon the completion of the new admissions, a notification regarding the financial aid is circulated among the students. Students are asked to submit a form available with the convener financial aid committee. The Committee carefully scrutinizes the applications to determine the eligibility of the most deserving bonafide students of the college belonging to three major groups including orphan, broken family, and economically weak. As a result, financial assistance is given to the students based on their category. Thus, the college allows needy students to pursue their aspirations while receiving a quality education at the graduate level. Students who get financial aid completing their degrees with ease.

The enrollment of students in the college grows each year due to the quality education and facilities provided by the college. Furthermore, the management offers government scholarships for these financially disadvantaged students. During their time on the college campus, these students face no discrimination. Depending on their interests, they participate in a variety of activities such as sports, discussions, and seminars.

Problems Encountered

Because of the limited funds available, financial assistance is limited to a set level. Given the socioeconomic circumstances of the students in the catchment area, the majority of college students seek for financial help, therefore the financial aid committee has a herculean task in weeding out/identifying the most deserving students. It was also difficult to identify genuine financially disadvantaged students.

2. Title of the Practice: Adoption of Govt. Middle School (Bongam, D H Pora) for their enhanced infrastructure and academic development.

GOAL:

The major goal of the practice was to foster the innate potential and shape the destiny of the aspiring schoolchildren who could be the future students of this college. Another objective was to expose these students to the college setting and other cutting-edge tools in order to motivate them to attain excellent academic standing.

CONTEXT:

Upgrading the standard of life and improving the study habits of students from the weaker sections of society was a difficult challenge. Additionally, it was difficult to find qualified instructors and basic technological necessities because the college was running its scheduled classes for its own students. However, the college administration handled these difficulties well and made every effort to accomplish the goals.

THE PRACTICE & THE EVIDENCE OF THE SUCCESS:

The college adopted Govt. Middle School Bongam, D. H. Pora for a targeted intervention in the areas of academics and infrastructural development. The school was unique in that all of its enrolled students were from low-income families. The college planned to overcome the school's constraints by providing some basic facilities for their better education. The adopted school received several furniture donations from the college, including writing pad wooden chairs, matting, sports equipment, Kent RO, and more. The college also taught the students and teachers of the adopted school with the basic computer knowledge. Free access to the college's gym was provided to the school students. In addition, the institution gave a monetary donation of Rs. 30000 (thirty thousands) to the school to build a lavatory block for the girl students.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

A fundamental issue experienced by the college throughout this practice was the lack of sufficient funds for its effective upgradation. Due to this limitation, the college was unable to meet the demand of construction of a perimeter wall surrounding the adopted school.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The institution's uniqueness resides in its student welfare activities and initiatives, which are demonstrated by the following approaches:

Zero tolerance for ragging and gender related crimes

Govt. Degree College D.H Pora caters to the students of rural and hilly areas of Dhamhal Hanjipora and its adjoining areas. The majority of student belongs to rural background. So far, no cases of sexual harassment or ragging have been recorded from the institution, which is a good omen for attracting female students from these remote places.

Technology Driven Teaching-Learning

Although the college's infrastructure is still being upgraded, it provides a safe and conducive setting for offering outstanding education. The institution offers six well-equipped smart classrooms, a browsing center, and an ICT lab, allowing students to gain the necessary computer knowledge.

Gym Facilities

The college has a very well-equipped Gymnasium and sports center which provides all the necessary equipment required for different sports activities like cricket, football, volleyball, kho-kho, badminton etc. to the students and they are also encouraged to participate in various co-curricular activities at college/University level.

Technology Aided Library

RFID technology has been installed in the College Library to give self-centered services to users in general and students in particular. RFID components include KIOSK, RFID readable chips on books, tagging of books and cards, and an anti-theft RFID gate that secures all collections and connected accessories in the library holdings. The library also manages to provide RFID-readable PVC identity cards to students, allowing them to issue and return books without the intervention of library staff. Furthermore, it helps in maintaining discipline and obtaining fare discounts from public transportation.

Student Welfare

The student welfare and scholarship committee of the college offers scholarships to economically weaker, orphan and specially abled students. The NSS unit organizes a variety of extension and outreach programs, such as Swachh Bharat Abhiyan, rallies on voter education, essay, poster, and slogan writing competitions, and so on, to educate students on how to be responsible and decent citizens. However, the college's infrastructure development is ongoing and will continue to work for the benefit of students in particular and society in general as future circumstances dictate.

File Description	Document
Appropriate web in the Institutional website	[View Document]()
Any other relevant information	[View Document]()

5. CONCLUSION

Additional Information :

The college administration is intending to submit a proposal to the department of higher education, Govt. of Jammu and Kashmir for the introduction Science in the college. Further, a proposal has been submitted to the district administration for the development of a separate all-weather approach road for the college.

Additionally we wish to add the following as our long-term goals:

1. Construction of separate hostel facility for boys and girls

2. Construction of multipurpose sports hall and extension of Sports facilities

3 Construction of Auditorium

Concluding Remarks :

Government Degree College, DH Pora, is a staunch supporter of regional peace and harmony. It is dedicated to achieving its mission of assisting the nation in general and society in particular by establishing a just society based on the metrics of tolerance, impartiality, ethical behavior, and shared values. It advocates for the preservation of the society's ethnic, linguistic, and social mosaic. Because the majority of students enrolled in the college come from SC, ST, RBA, OBC, and other economically disadvantaged backgrounds, the college plays an important role in providing education to them. Since its inception, the college has made every effort to live up to the expectations and aspirations of its different stakeholders. We believe that curricular activities alone are insufficient to ensure students' overall development; thus, various co-curricular activities are regularly held in the college throughout the year to instil moral values, community sense, and leadership qualities among its students in order to boost and shape out their hidden talent. The college has many facilities, but it needs to broaden its horizons in terms of infrastructure, research, academics, and faculty.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	**Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years** 1.2.2.1. **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years** Answer before DVV Verification:<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>26</td><td>5</td><td>2</td><td>3</td><td>0</td></tr></table> Answer After DVV Verification :<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>26</td><td>5</td><td>2</td><td>4</td><td>0</td></tr></table> Remark : As per HEI provided attendance sheet input edited accordingly.
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of students admitted year wise during last five years** Answer before DVV Verification:<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>399</td><td>118</td><td>254</td><td>152</td><td>236</td></tr></table> Answer After DVV Verification :<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>340</td><td>118</td><td>254</td><td>152</td><td>236</td></tr></table>2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification:<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>340</td><td>300</td><td>300</td><td>300</td><td>240</td></tr></table> Answer After DVV Verification :<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>340</td><td>300</td><td>300</td><td>300</td><td>240</td></tr></table> Remark : Input edited from data template. The number of students admitted cannot exceed the sanctioned intake of the students hence, the input edited accordingly.

2.1.2	**Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years (Exclusive of supernumerary seats)**
	2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
72	24	28	26	7

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
30	24	28	26	7

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
170	150	150	150	120

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
170	150	150	150	120

Remark : Input edited as per HEI provided list of students for clarification.

2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years**

2.4.1.1. **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	10	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	11

Remark : Input edited from sanctioned letter excluding librarian and PTI .

4.1.2	**Percentage of expenditure, excluding salary for infrastructure augmentation during last five**

years (INR in Lakhs)

4.1.2.1. **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
45.53022	76.49032	19.1017	104.7137	218.40978

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
27.96	12.98	1.605	0.068	0.6

Remark : Input edited considering only Expenditure of Materials & Supplies, Machinery & equipments, Office equipments & appliances and furniture.

4.4.1	**Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
0.97040	1.8686	0.7307	0.72390	0.22615 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
6.26	11.66	10.86	10.84	23.24 | Remark : Input edited as per data given for Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs) by HEI for clarification.
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2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 13 Answer after DVV Verification : 11
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
45.53022	76.49032	19.1017	104.7137	218.40978

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
34.22	24.64	12.465	10.908	23.8