### GRIEVANCE REDRESSAL COMMITTEE (GRC)

### Objective

A Grievance redressal committee has been formed in our college to settle genuine grievances of students, staff and parents up to a satisfactory level so as to create a healthy relationship among the students, parent's employees and employer. The grievance will include any matter relating to student and staff. The committee is requested to contribute effectively to dispose the grievances at the earliest

#### Rules

- 1. To deal with the genuine grievances of students and staff members of the college
- 2. All complainants should file their grievances either by writing in paper to the committee or through mail on gdc.dhp.grievance@outlook.com
- 3. The committee will meet at least once in a month to resolve the grievances
- 4. To take conclusive decision and submit its recommendations to the deciding authority for removal of alleged grievances
- 5. The student/staff shall bring up his grievance in a prescribe format immediately to the grievance cell without fail. The number of grievances settled or pending will be reported to the principal every month.

### Procedure

- A complaint box is provided at the ground floor of academic block of the college for the students.
- 2. Similarly, another complaint box is provided in the administrative block of the college for the staff.
- Besides complaint boxes, the complainants can send their grievances through mail on gdc.dhp.grievance@outlook.com or can even whatsapp us on following numbers 7006931594 (Dr. Nadiya Muzaffar, Convener GRC) and 7006253342 (Mr. Gulzar Ahmad Bhat, Co-convener GRC)
- 4. All grievances referred to the grievance redressal committee shall be entered in a register by designated member.
- All complaints should be resolved within a time frame by looking in to its seriousness and by two-way approach.
- The result of the grievance will be informed to the complainant within the time period defined
- Any staff/student may report to the principal directly for resolving their grievances if he/she is dissatisfied by the GRC.

Dr. Nadiga Muzzylar Adrift Convener (ARC) The Principal, Govt Degree college, D. H. Posa. Curener Am. Redsersal

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Report (conv. GRC)

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Email:principalgdcdhpora@gmail.com

### Minutes of the Meeting

A meeting of the College Grievance Redressal Cell was convened under the chairmanship of its Convenor in the conference hall of GDC DH Pora today in 16/05/2017 at 3:00 PM to address the grievance of the students.

### Agenda

Allowing Smartphones in the campus.

### Resolution

The members of the College Grievance Redressal Cell deliberated on the above said grievance of the students. It was observed that as per Supreme court ruling smartphones are not to be allowed into various educational institutions including colleges. But keeping in view the prevailing circumstances and needs of students, a decision was made that simple keypad phones be allowed on part of students.

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### Minutes of the Meeting

A meeting of the College Grievance Redressal Cell was convened under the chairmanship of Principal in the conference hall of GDC DH Pora today on 16/05/2017 at 3:00 PM to address the grievance of the students.

Agenda

Establishment of Gym center

### Resolution

After hearing the grievances of the students about the lack of gym facility, the members of the committee held a meeting with the principal and suggested a proposal for establishing a gym center for students. The principal paid heed to the problem and sanctioned a proposal for the said purpose. It was decided that the items/equipment for gym center shall be purchased through purchasing committee and the hall in the ground floor shall be used as gym center.

Convenor College Grievance Redressal Cell

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Email:principalgdcdhpora@gmail.com

Date: 13/08/2018

### Minutes of the Meeting

Agenda: Lack of Medical facilities/ first aid in the campus

Venue: Staff Room, GDC DH Pora.

#### Decision

The members of the committee deliberated on the above said grievance of the students. It was found that indeed the students face problems with regard to the lack of some basic first aid medical facilities in the college. The committee members put forth that some basic first aid would be kept in the college dispensaries and should be provided to students in case of any medical emergency. The meeting ended with the vote of thanks to the principal.

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## OFFICE OF THE PRINCIPAL

### GOVT. DEGREE COLLEGE D.H. PORA (KULGAM)

Email:principalgdcdhpora@gmail.com

03-2-010 Date: 18/06/2<del>010</del>

### **Minutes of Meeting**

Agenda: Framing of time table in gym center.

Venue: Staff Room, GDC DH Pora.

#### Decision

College Grievance Redressal Cell of the College held a meeting in the Staff Room, GDC DH Pora, the main issues that were highlighted by the students were discussed in the meeting. The aforementioned agenda was discussed by the committee thoroughly with the principal. After the discussion with all the members along with time table convener and physical training instructor, the principal favored the suggestion of framing time table in gym center. It was decided that boys and girls will avail the gym facility separately. The meeting concluded with Vote of thanks to and from the principal.

Members present

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Email:principalgdedhpora@gmail.com

Date: 20/04/2018

### Minutes of the Meeting

Agenda: Separate bathroom for boys and girls in the campus

Venue: Staff Room, GDC DH Pora.

### Decision

The committee met to deliberate upon the above said issue. Various points were put forth by the members. All the members came to the conclusion that in order to maintain the sanctity and privacy in the college, separate bathrooms shall be constructed for boys and girls. It was decided that the bathroom complex, separate for boys and girls shall be constructed behind the library building.

College Grievance Redressal Cell

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Email:principalgdcdhpora@gmail.com

Date: 20/03/2019

### **Minutes of Meeting**

Agenda: Installation of Benches in the Parks and lawns in college

campus.

Venue: Office Chamber of Principal

**Decision**: After hearing the grievances of the students about the benches to spend the spare time, the members of the committee held a meeting with the Principal and suggested a proposal for installation of benches in the parks and lawns. The principal paid heed to the problem and sanctioned a proposal for the said purpose.

Members present

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Email:principalgdcdhpora@gmail.com

Date: 23/03/2021

### Minutes of Meeting

Agenda: Lack of safe drinking water facility in college campus.

Venue: Conference Hall, GDC DH Pora.

A meeting of College Grievance Redressal Cell was convened today in Conference Hall, GDC DH Pora, for examining the grievance regarding safe drinking water that was brought into the notice of the committee by the students. All the members of the committee held thread bare discussion on the grievance and decided to go for augmentation of existing drinking water facility with purifiers in the building for convenience of the students. The committee put forth the proposal for installation of water purifier before the principal. The principal swiftly agreed to the proposed recommendation of the committee. The meeting ended with the thanks to and from the principal.

Members present

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### Minutes of the Meeting

Date:14/07/2021 Time: 2:00 pm

Venue: Office Chamber of Principal

Grievance: Replacement of Marker Boards with smart boards.

### Decision

Grievance and Redressal cell of the College held a meeting in the Principal Chamber of the College, the main issues that were highlighted by the students were discussed in the meeting. The aforementioned agenda was discussed by the committee thoroughly with the Principal. After the discussion with all the members present in the meeting, the Principal favored the suggestion of replacing marker boards with smart boards. In this regard, a proposal was made by the committee for the approval of Principal. The meeting concluded with Vote of thanks to and from the Principal.

Members present

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The Principal, York Degree College, O. H. Pora.

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Dated 10/11/2021.

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Email:principalgdcdhpora@gmail.com

### Minutes of Meeting

Date: 15/11/2021 Time: 2:30 pm

Venue: Office Chamber of Principal

Grievance: Lack of resting/common room for girls.

#### Decision:

College Grievance Redressal Cell held a meeting in the Principal Chamber of the College, the main issues that were highlighted by the students were discussed in the meeting. The members of the committee acknowledged this problem of students as genuine. A decision was made that a separate room in the first floor of the administrative block shall be used as girls' common room/resting room.

Members Present

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Email:principalgdcdhpora@gmail.com

### Minutes of meeting

Date: 17/03/2022 Time: 3:00 pm

Venue: Office Chamber of Principal

Grievance: lack of parking space for students.

After hearing the grievances of the students about the lack of parking space for students, the members of the committee held a meeting with the principal and suggested a proposal for construction of parking space for students. The principal paid heed to the problem and sanctioned a proposal for the said purpose. It was decided that the lawn on the left side immediate to the main gate shall be developed and used as parking space for students.

Members Present